

Berhampore Primary School Board Agenda, 6:30pm, 31 March 2022

Item	Lead	Outcome sought
<p>1. Welcome, kaputī and karakia tīmatanga (3 min)</p>	MP	<p>Whakataka te hau ki te uru, Whakataka te hau ki te tonga. Kia mākinakina ki uta, Kia mātaratara ki tai. E hī ake ana te atākura, he tio, he huka, he hauhunga. Haumi e! Hui e! Tāiki e!</p>
<p>2. Strategic session (1 hour 10 mins)</p> <p>a. Academic reporting, analysis of variance, Strategic plan, annual plan, workplan (50 mins)</p> <p>b. Property update (10 mins)</p> <p>c. PPMET/BBoT Memorandum of Agreement (10 mins)</p>	<p>MM /MP</p> <p>KL G MP ZB</p> <p>MP/ JB</p> <p>RC/ MP</p>	<p>- Board understands academic reporting results and next steps</p> <p>- Board approves Analysis of Variance</p> <p>- Board approves Strategic Plan</p> <p>- Board approves Annual Plan</p> <p>- Board signs off on Workplan</p> <p>BoT updated on latest developments on building project</p> <p>Board approves Memorandum of Agreement</p>

<p>3. Monitoring (30 min)</p> <p>a. Principal's report (10 mins)</p> <p>b. Finance report (10 mins)</p> <p>c. Learning support and reading recovery reports (10 mins)</p>	<p>MP</p> <p>SG</p> <p>SFS/ KLG</p>	<p>BoT informed of key issues and confident BS is complying with legal obligations and implementing BoT strategic priorities and policies.</p> <p>Assurances</p> <ul style="list-style-type: none"> - Medicines, Minor/Moderate injuries/illness - Police Vetting for Non Teachers - Risk Management - Equal Employment Policy <p>Board appoints EEO Officer</p> <p>BoT confident the financial performance of the school is being managed responsibly</p> <p>Board endorse recommendations in the learning support report</p>
<p>4. Admin (30 min)</p> <p>a. Confirmation of minutes (5 mins)</p> <p>b. Review of policies (10 mins)</p> <p>c. Elections (10 mins)</p> <p>d. Action list (5 mins)</p>	<p>MZ</p> <p>KLG/ ZB</p> <p>MZ</p> <p>ZB</p>	<p>The board notes that the meeting minutes were passed by email</p> <p>Board agrees to use the Governance Framework Principal's appraisal policy, with amendments to reflect actual PA cycle, and to add this to schooldocs</p> <p>Board updated on election arrangements and agree to election date and term of election</p> <p>Assurance we are doing what we agree to do</p>

5. Karakia whakamutunga (1 min)	MP	Kia whakairia te tapu Kia wātea ai te ara Kia turuki whakataha ai Kia turuki whakataha ai Haumi e. Hui e. Tāiki e!
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